



SHAMBHUNATH INSTITUTE OF LAW

TRAINING & INTERNSHIP CELL

Ref. No.-SIL/INT/125

Notice

Date:17/11/2025

Rules & Guidelines of Internship Programme

It is to inform to all the students who wish to join an internship during winter vacations in academic session 2025-26, are required to follow the below rules: -

Eligibility

- The students must have completed their First Year of B.A.LL. B Programme.
- However, first year students may apply for internship at Hon'ble High Court Mediation Centre or at District Courts.

Process

- The NOC/Bonafide/ permission letter must be obtained from the Training & Internship Cell, SIL, (opposite to Seminar Hall) within 5 days from the completion of semester end term exam.
- All internships must be approved by the Internship Cell within 5 days from the completion of semester end term exam.
- NOC/Bonafide/ permission letter may be obtained from the Training & Internship Cell, SIL, (opposite to Seminar Hall), between 11:00 am-12:00 pm, in working days, this time line must be strictly followed.
- Any query relating to internships may be inquired at Training & Internship Cell, SIL, 11:00 am-12:00 pm, in working days.

Reporting

- Certificate of attendance by the Advocate/ Office/ Firm where the student has undergone the internship, must be submitted at Training & Internship Cell, SIL, describing therein that the intern has attended the office regularly during the internship.
- Students must maintain a **daily diary** and submit a copy of it to Internship Cell along with copy of Internship Certificate **within 7** days after the starting of the next semester.
- Students are required to prepare a PPT relating to respective internship mentioning observation, understanding and experience throughout the internship and present the same at the Institute on the date allotted.
- Students are advised to maintain discipline, punctuality and professional behaviour during internship.

Note- No student will be given NOC/Bonafide/ permission letter for the summer/ winter vacation internship of the session whose attendance is less than 65% in aggregate.

Training & Internship Cell

In-charge

Mr. Shravan Dubey